



# Florentine Villas

Your "home away from home"

2/3 Hume Drive, Sydenham, Victoria 3037 Australia

Ph +61 3 9310 7347 Fax +61 3 9310 7358

contactus@florentinevillas.com.au

www.florentinevillas.com.au

## CLIENT RESERVATION DETAILS

The following information is required in case of emergency under the Hospitality Act (please print)

UNIT NO ..... SURNAME ..... GIVEN NAMES .....  
ADDRESS ..... COUNTRY OF RESIDENCE .....  
PHONE ..... MOBILE ..... DOB .....  
E-MAIL ..... FAX ..... Referred by: .....  
DRIVER LICENCE No. .... PASSPORT No. ....  
EMPLOYER ..... OCCUPATION .....  
MOTOR VEHICLE MAKE/MODEL ..... COLOR ..... REG No. ....  
NEXT OF KIN ..... PHONE No. .... MOBILE .....  
RELATIONSHIP TO CLIENT .....

### ACCOUNT CUSTOMERS:

BILL TO ..... ADDRESS .....  
CONTACT NAME ..... PHONE No. .... FAX No. ....  
E-mail address .....

ETA DATE ..... TIME ..... ETD DATE ..... TIME .....

No OF NIGHTS ..... No OF PEOPLE ..... = CPLS ..... CHILDREN ... B ..... G ..... OTHER ADULTS .....

By signing this form the hirer/s acknowledge all the information given above is true and correct and that it is the policy of Florentine Villas that a signed credit card authority be retained during the rental period. The hirer/s also acknowledge that any breakage or damage (including loss of remote controls) and unpaid rent will be charged to the account of the hirer/s and authorize Florentine Villas to exercise the right of recovery by using this Credit Card Authority and/or the Credit Card details recorded below either signed or unsigned by the hirer/s. The hirer/s acknowledge that any villa vacated by the hirer/s and left in an unacceptably dirty condition will be charged a cleaning fee of up to \$300 depending on the condition and cleaning work required and the hirer/s authorize Florentine Villas to charge such amount under this credit card authority. For those bringing pets, a pet bond of \$150 per pet is required. The pet bond will be refunded if the pet does not cause damage or excess cleaning due to pet hair or urine smells. Remember, intensive cleaning is required after pets as the next client may have allergies towards pet hair and/or pet odour.

PLEASE NOTE: If a special tariff is negotiated for a longer stay and the hirer/s shorten the stay, Florentine Villas exercises the right to review the tariff back to its published short stay rates for that stay.

CREDIT CARD DETAILS: M/CARD VISA No: \_\_\_\_\_  
EXP \_\_\_\_\_ NAME ON CARD \_\_\_\_\_

SIGNATURE ..... DATE .....

### OFFICE USE ONLY:

RATE QUOTED \$ \_\_\_\_\_ / N / W x \_\_\_\_ (N/W) = TOTAL TARIFF \$ \_\_\_\_\_  
DEPOSIT \$ \_\_\_\_\_ DATE \_\_\_\_\_ BAL DUE \$ \_\_\_\_\_ DATE \_\_\_\_\_ BAL PAID \$ \_\_\_\_\_ DATE \_\_\_\_\_  
PAID CASH/CHQ/M/CARD VISA/B/CARD No \_\_\_\_\_  
EXP \_\_\_\_\_ NAME ON CARD \_\_\_\_\_  
OTHER CHARGES \$ \_\_\_\_\_ SPECIAL REQUIREMENTS: \_\_\_\_\_